

**AGENDA  
BOARD OF EDUCATION MEETING  
WEST HIGH SCHOOL  
1201 W. NEW YORK ST.  
AURORA, IL 60506**

**HEALTH ACADEMY – ROOM A-206**

**Monday Evening  
6:00 P.M.**

**March 3, 2008**

- I. Call to Order**
- II. Roll Call**
- III. Pledge of Allegiance**
  
- IV. Recognition of Visitors**

This section of the agenda allows for the recognition of any individuals or groups whose attendance should be appropriately acknowledged.

- V. Recognition of Audience Wishing to Speak to an Agenda Item**

Persons wishing to address the Board are requested to submit questions or proposals in writing. In order to encourage public participation, individuals wishing to address a specific agenda topic will be asked to indicate which topic and then will speak once the topic is introduced later in the meeting.

- VI. Recognition of Audience Wishing to Speak to the Board**

Any formal request to appear before the Board may be considered at this time. As of this writing, we have received no formal requests to address the March Board of Education Meeting. Persons wishing to address the Board are asked to sign up in advance of the meeting, indicating the topic which they would like to discuss.

- VII. Special Recognition**

The Board of Education will be recognizing winners of the Herget Middle School Geography and Spelling Bee. Donald Yelm, 5<sup>th</sup> grader from Fearn won the

Geography Contest and Hanna Enstrom, 8<sup>th</sup> grader at Herget won the Spelling Bee.

James Wilson, Bus Driver, will be honored for his quick actions in preventing a child from choking on the bus. The student had a piece of candy lodged in his throat.

Tim Wagner, Reporter for the Beacon News, has resigned his position at the Beacon. The Board and District would like to publically thank Tim for “telling our story”.

## **VIII. ACTION ITEMS**

### **FINANCIAL RESPONSIBILITY**

#### **A. Approval of Actuarial Firm**

At the February 19 Board Meeting, information was presented to the Board from MWM Consulting Group on Actuarial Services. We are asking that the Board approve the contract with this organization.

**RECOMMENDATION:** That the Board of Education approve the agreement with MWM Consulting Group for Actuarial Services in the amount of \$2,500.00.

## **IX. Consent Agenda**

**RECOMMENDATION:** That the Board of Education approve the items contained in the Consent Agenda for March 3, 2008.

- A. Approval of Minutes**
- B. Approval of Bill Listings**
- C. Payroll Authorization**
- D. Personnel Report**
- E. Resolution Authorizing Non-Reemployment of Full Time First, Second and Third Year Non-Tenured Teachers**
- F. Resolution Authorizing Non-Reemployment of Part-Time Non-Tenured Teachers**
- G. Resolution Authorizing Non-Reemployment of Educational Support Personnel**
- H. Retirements – 2007-08**

- I. **Retirements – 2008-09**
- J. **Retirements – 2009-2010**
- K. **Appointments – Certified Probationary – Full Time**
- L. **Appointments – Certified Probationary – Part Time**
- M. **Appointments – Educational Support Personnel – Full Time**
- N. **Appointments – Educational Support Personnel – Part Time**
  
- X. **Action as a Result of Executive Session**
  
- XI. **Information and Discussion**

**Vision 129**

**A. Teaching and Learning**

**1. Safe Schools Healthy Students Grant**

Cynthia Latimer will update the Board regarding the progress on the Safe Schools Healthy Students Grant. Survey results from the community and staff are included in your backup material.

**2. Course Review and Textbook Recommendations – Advanced Placement Classes – West High**

LuAnne Kelsey, Assistant Principal will be present to discuss the recommended new Advanced Placement course offerings and corresponding textbooks to be purchased via ISBE AP grant funding. Included in your back up are the related new course and textbook proposal forms.

**3. School Improvement Plan Update – West High School**

LuAnne Kelsey, Assistant Principal, will be present to discuss the 2007 West High School Improvement E-Plan. Included in your backup is a draft of the plan. A final copy will be available following the peer review session with the Kane County ROE.

#### **4. Discipline Advisory Committee Report**

Members of the District's Discipline Advisory Committee will be present to discuss the recommended changes to the District's discipline policies. Included in your backup is a copy of the minutes and suggested changes coming from the committee.

### **B. Safe Secure Facilities**

#### **1. Carpeting Bids for West High Band and Orchestra Rooms**

On Monday, February 25, 2008, Gilfillan, Callahan, Nelson Architects and West Aurora School District opened the bids for the carpet replacement at West High Band and Orchestra rooms. Three bids were received and Midwest Floor Covering and Douglas Flooring were the two apparent low bidders. Bid tabulation forms will be included in the final Board packet. Gilfillan, Callahan, Nelson will make a recommendation for award at the March 17 Board meeting.

#### **2. Freeman School Ventilation and Drainage Bids**

On Wednesday, February 27, Gilfillan, Callahan, Nelson Architects and West Aurora School District opened bids for the Ventilation of Freeman Tunnels. The mandatory pre-bid meeting was attended by five contractors. Bid tabulation forms will be included in the Board packet. Gilfillan, Callahan, Nelson Architects will make a recommendation for award at the March 17 Board meeting.

#### **3. Updated Plan of Work and Executive Summary**

Included in your backup material is a copy of the most recent Plan of Work and Executive Summary.

### **C. Financial Responsibility**

#### **1. FY 09 Budget Timeline**

Included in your backup material is the FY 09 Budget Timelines. Vickie Nissen, Assistant Superintendent for Finance, will provide additional information at the March 3 meeting.

### **D. Community Involvement**

**E. Correspondence**

**1. E-Mail from Carl Franco**

Included in your backup material is a copy of an e-mail from Carl Franco, thanking the Board for the recognition give to the Sports Boosters.

**XII. MISCELLANEOUS INFORMATION ITEMS**

**A. Dates to Remember**

<b>March 17, 2008</b>	<b>6:00</b>	<b>Board of Education Meeting</b>
<b>March 21-28</b>		<b>Spring Break</b>
<b>April 7, 2008</b>	<b>6:00</b>	<b>Board of Education Meeting</b>

**B. Article highlights to February 22**

**FEARN**

Included in your backup material are articles from:

Feb. 7 Herald picture of students practicing folk dancing for Fine Arts Festival

Feb. 12 Herald photo and story on kindergarten 100-day celebration

Feb. 14 Beacon photo of jump rope fundraiser

**HALL**

Included in your backup material are articles from:

Feb. 13 Beacon picture and story on deceased student

**HERGET MIDDLE SCHOOL**

Included in your backup material are articles from:

Feb. 2 Chronicle picture of geography bee

Feb. 3 Beacon picture of geography bee

Feb. 9 Chronicle photo of spelling bee

**HOPE WALL**

Included in your backup material are articles from:

Jan. 20 Beacon picture of students singing at dedication

Feb. 2 Chronicle picture at Hispanic Community Breakfast

Feb. 3 Beacon photo of Kiwanians recognized for contribution

Feb. 10 Beacon picture at Hispanic Community Breakfast

Feb. 17 Beacon picture of Hope in Motion Donation

Feb. 20 Chronicle photo of special olympics

**JEWEL**

Included in your backup material are articles from:

Feb. 4 Herald - Honor roll

Feb. 19 Herald pictures and story on Leo Club  
Feb. 19 Herald article on 8<sup>th</sup> gr. Bar-B-Que

#### WASHINGTON MIDDLE SCHOOL

Included in your backup material are articles from:

Feb. 3 Beacon photo of students decorating classroom door  
Feb. 22 Beacon article on musical "Grease"

#### WEST HIGH SCHOOL

Included in your backup material are articles from:

Jan. 27 Beacon photo and story on Donna Letzter, named 2007 Activity Director of the year  
Feb. 2 Chronicle picture of perfect attendance breakfast  
Feb. 9 Chronicle photo of National Honor Society Induction  
Feb. 15 Beacon article on merit finalists  
Feb. 22 Beacon article on freshman orientation  
Feb. 22 Beacon photo and story on diver going to state

#### DISTRICT

Included in your backup material are articles from:

Jan. 26 Herald story on 6 hour driving requirement  
Jan. 28 Herald story on district lowering debt  
Jan. 28 Beacon story on increased state aid to area schools  
Jan. 29 Chronicle story on exemption of new drivers ed. requirement  
Jan. 29 Chronicle story on Stan Karnoscak scholarship fund  
Feb. 4 Beacon article on Fine Arts Festival  
Feb. 4 Herald article on school board meeting  
Feb. 7 Beacon story on Fine Arts Festival  
Feb. 7 Beacon article on Fine Arts Festival  
Feb. 7 Herald story on Fine Arts Festival  
Feb. 7 Herald article on Fine Arts Festival  
Feb. 10 Herald story on Fine Arts Festival

## **XII. Adjourn**

- **The next meeting of the Board of Education is scheduled for Tuesday, March 17, 2008 at 6:00 p.m. at West High School, 1201 W. New York Street, Aurora, IL in the Health Academy (Enter at Door #1).**

## **CONSENT AGENDA FOR MARCH 3, 2008**

The Board of Education's Consent Agenda contains those motions or resolutions which are deemed routine and/or require little or no discussion. The use of the consent Agenda is intended to expedite the meeting by the elimination of repetitive roll calls and unnecessary discussions. A Consent Agenda item will be removed from the Consent Agenda prior to its passage upon the request of any Board member. The roll call of votes on the approval of the Consent Agenda shall constitute the roll call of votes on each and every Consent Agenda motion or resolution as if each were voted on individually.

### **IX. Consent Agenda**

#### **A. Approval of Minutes**

Included with the Board's backup materials are the minutes of the Board of Education meetings held over the past month.

RECOMMENDATION: That the minutes of the Board of Education meetings held on February 19, 2008.

#### **B. Bills for Payment**

Board members were previously provided with listings of District Bills for review.

RECOMMENDATION: That the Board of Education approve and accept bill listings in the amount of \$7,842,233.61 and Hope Wall bill listings in the amount of \$366,954.76 for the period ending March 3, 2008.

**C. Payroll Authorization**

Authorization is requested for payrolls for the month of April, 2008.

RECOMMENDATION: That the Board of Education approve payrolls for the month of April, 2008 in an amount not to exceed \$5,550,000.00.

**D. Personnel Report**

In the Personnel Report for March 3, 2008, we are advising of the resignations of James Schriber, Lincoln School; Elliott Coffey, Jewel; Kristine Cross, Hope Wall; Kristin Dent, Hall; Keri Eberly, Goodwin; Heather Engelhart, Hall; Kim Fennewald, Nicholson; Julie Fritz, Smith; Lori Kuwik, West; Ann Marriner, Fearn; Robyn Ozelis, West; Karen Puscas, Hill, Catherine Rotello, West; Lauren Ruffle, Greenman; Melody Smith, Hall; Olivia Smith, West; Courtney Stevenson, Goodwin; Jaime Tazelaar, Fearn; Maura Tumpane, McCleery; Sonia Villarreal, Hope Wall; Pamela Mosier, Hope Wall.

RECOMMENDATION: That the Board of Education approve and accept the Personnel Report for March 3, 2008.

**E. Resolution Authorizing Non-Reemployment of Full-Time First, Second and Third Year Non-Tenured Teachers**

RECOMMENDATION: That the Board of Education approve the Resolution Authorizing Non-Reemployment of Full-Time First, Second and Third Year Non-Tenured Teachers.

**F. Resolution Authorizing Non-Reemployment of Part-Time Non-Tenured Teachers**

RECOMMENDATION: That the Board of Education approve the Resolution Authorizing Non-Reemployment of Part-Time Non-Tenured Teachers.

**G. Resolution Authorizing Non-Reemployment of Educational Support Personnel**

RECOMMENDATION: That the Board of Education approve the Resolution Authorizing Non-Reemployment of Educational Support Personnel.

## **H. Retirements – 2007-08**

The following staff members have indicated their desire to retire at the end of the 2007-08 school year.

RECOMMENDATION: That the Board of Education approve the retirements of the following staff effective at the end of the 2007-08 school year, unless otherwise noted.

Kate Bork, LBS Teacher @ Herget  
Rosemary Hagan, Psychologist @ Hall and Nicholson  
Judy Johnson, Guidance Counselor at West  
Carla Meister, Reading Teacher @ Lincoln – effective 9/30/08

## **I. Retirements – 2008-09**

The following staff members have indicated their desire to retire at the end of the 2008-09 school year.

RECOMMENDATION: That the Board of Education approve the retirements of the following staff effective at the end of the 2008-09 school year, unless otherwise noted.

Kathy DeTolve, Principal @ Smith  
Kathy France, Special Education Teacher @ Jewel  
Jean Heffernan, Business @ West  
Margaret Nickerson, Kindergarten @ Lincoln  
Barb Phelps, Special Education @ Washington  
Sharon Seals, 4<sup>th</sup> grade @ Smith  
B. Brock Seney, Math @ West  
Debra White, 3<sup>rd</sup> Grade @ McCleery  
Deborah Wright, 2<sup>nd</sup> Grade @ Smith

## **J. Retirements – 2009-2010**

The following staff members have indicated their desire to retire at the end of the 2009-10 school year.

RECOMMENDATION: That the Board of Education approve the retirements of the following staff effective at the end of the 2009-10 school year, unless otherwise noted.

Su Brennan McGuire, Math @ West High  
Debra Erickson, 2<sup>nd</sup> Grade @ McCleery  
Bill Fisher, Science @ Herget  
Pat Godfrey, Reading Intervention @ Freeman  
Virginia Hoel, School Nurse, Jewel/District  
Judy Moss, Health Services Coordinator, McCleery, District

**K. Appointments – Certified Probationary – Full Time**

RECOMMENDATION: That the Board of Education approve the appointment of the following Certified Probationary Full Time personnel:

**L. Appointments – Certified Probationary – Part Time**

RECOMMENDATION: That the Board of Education approve the appointment of the following Certified Probationary Part Time personnel:

Michelle Bruss, Social Worker @ Hope Wall

**M. Appointments – Educational Support Personnel – Full Time**

RECOMMENDATION: That the Board of Education approve the appointments of the following Educational Support Personnel – full time:

**N. Appointments – Educational Support Personnel – Full Time**

RECOMMENDATION: That the Board of Education approve the appointments of the following Educational Support Personnel – part-time:

Elsie Ejsmekwu, Para Professional @ Goodwin  
Vickie Gregory, Bus Driver  
Jeremy Keever, Paraprofessional @ Hall

**RECOMMENDATION: That the Board of Education approve the recommendations contained in the Consent Agenda for March 3, 2008.**